

## Privacy Notice – For Employees at University Maths Schools

*This privacy notice is intended to be read alongside U-Maths' [Core Privacy Notice](#).*

### About U-Maths

The University Maths Schools Network (U-Maths) is a Charity registered in England and Wales (number 1207125) that exists to advance the education of children, young people and young adults by mathematically oriented study, supported by University Maths Schools, and with an emphasis on high attainment and widening participation in the mathematical sciences and mathematically rich subjects.

U-Maths take the protection of your personal information seriously and is fully committed to respecting the privacy of all individuals. As a Data Controller, we are registered with the Information Commissioner's Office (ICO) and comply with the UK General Data Protection Regulation (UKGDPR).

### Personal data we process

We collect, maintain, and process personal data which you share to facilitate your involvement with U-Maths. Depending on your interaction with us, this may include:

- Full name
- Work email address
- Job title or role
- Name and address of your affiliated organisation

Additional Personal Data may be collected for employees of University Maths Schools and partner organisations attending events hosted by U-Maths. This may include:

- Accessibility needs
- Dietary preference/restrictions
- Possibly medical needs (where relevant)
- Workshop preferences
- Travel arrangements
- Accommodation requirements
- Consent for marketing/photos/data etc.
- Emergency contact information
- Sex and/or gender identity
- Mobile number

Where consent is required for specific uses of your data, we will obtain it at the appropriate time and clearly explain why we are collecting it and how it will be used. You may withdraw your consent at any time.

## What is the purpose of the processing?

U-Maths processes your personal data to support and enable collaboration and engagement across the University Maths Schools Network. This includes:

- Facilitating collaboration through Microsoft Teams Shared Channels, which connect employees across University Maths Schools and U-Maths to share information, resources, and updates securely. These channels are used primarily for file sharing and e-conversations.
- Organising and delivering network events, such as conferences, training days, and workshops. This involves processing data such as dietary and accessibility needs, travel and accommodation arrangements, and event preferences to ensure smooth delivery and inclusive participation.

## Lawful basis for processing your personal data

Depending on the processing activity, we rely on the following lawful basis for processing your personal data under the UK General Data Protections Regulation (UK GDPR):

- Article 6(1)(e) for the performance of a task carried out in the public interest

### Special category data:

We will only process your special category data (sensitive information about you, for example any allergies or other dietary requirements) with your explicit consent or if it is necessary:

- Article 9(2)(g) for the reasons of substantial public interest (as defined within the Data Protection Act 2018) – our substantial public interest reason is equality of opportunity or treatment
- Article 9(2)(j) for the reasons of archiving in the public interest, scientific or historical research purposes or statistical purposes with a basis in law

## Who we share your data with

Your personal data may be shared as is necessary, on a considered and confidential basis, with organisations to conduct evaluation or research on our behalf. These organisations act on our behalf in accordance with our instructions and do not process your data for any purpose over and above what we have asked them to do. We make sure we have appropriate contracts in place with them.

In support, and on behalf of The University Maths Schools Network, we share reports on performance, trends and categories with the Department for Education and our funders to demonstrate impact. Data is shared in a format that ensures data subjects are not identifiable.

We may share some of the information with external organisations providing services for an event you are attending, in particular we may share your information (including dietary requirements) with a catering service if you are attending an event where catering is offered. The information shared will only be used to provide the service required and will not be retained by these external organisations after the event is concluded.

We won't ever share your data with companies for marketing purposes.

### **How long we keep your personal data**

For information about how long we hold your personal data, please see our Data Retention Policy.

### **Your rights**

To find out more about how U-Maths deals with your personal information, including your rights and who to contact if you have a concern, please see the Charities [Core Privacy Notice](#).

*We keep our privacy notice under regular review and will place any updates on this web page.*